

SOUTH DAKOTA DEPARTMENT OF GAME, FISH AND PARKS

FISHING TOURNAMENT APPLICATION

For quicker response, application may be completed online at www.gfp.sd.gov

Use this application for: Fishing tournaments taking place on Game, Fish and Parks-managed land or public waters that involve 50 or more people or 20 or more boats.

Application period: Applications accepted beginning Nov. 1 for the upcoming calendar year. Must be received at least 30 days prior to the event. Applications processed as they are received.

Permits will not be issued if the event adversely impacts public use or conflicts with other scheduled events or programming.

Contact Information

Event organizer \_\_\_\_\_

Sponsoring organization (if applicable) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_

Phone number(s): Primary \_\_\_\_\_ Secondary \_\_\_\_\_

On-site contact \_\_\_\_\_ On-site contact phone \_\_\_\_\_

Event Details

Event name \_\_\_\_\_

Event type: Fishing Tournament

Date(s) of event \_\_\_\_\_ Hours of event \_\_\_\_\_

Note: Fishing tournaments are not permitted during the following dates:

- State Parks Open House Weekend/Free Fishing weekend: The third weekend in May. Includes Friday-Sunday.
• Memorial Day weekend: The weekend immediately preceding the last Monday in May. Includes Friday-Monday.
• July Fourth holiday: July 4
• Labor Day weekend: The weekend immediately preceding the first Monday in September. Includes Friday-Monday.

Location name \_\_\_\_\_

County \_\_\_\_\_ Body of water \_\_\_\_\_

Launch site \_\_\_\_\_ Weigh-in site \_\_\_\_\_

Specific area within location \_\_\_\_\_

Description of event / use of area \_\_\_\_\_

Estimated number of participants\* \_\_\_\_\_

Estimated participant vehicles (select and provide estimates for all that apply)

- Boats\* \_\_\_\_\_
Cars/pickups \_\_\_\_\_
Snowmobiles/ATVs \_\_\_\_\_

\*If over 200 participants or 100 boats, proof of commercial general liability insurance and an example of the participant liability waiver must be provided at the time of application. See Additional Requirements section.

Estimated number of event staff \_\_\_\_\_

Fee charged to participants \_\_\_\_\_

Special services or facilities requested \_\_\_\_\_

One-day event park entrance licenses requested Yes No Youth fishing events with participants 16 and under qualify. Eligibility: For groups or organizations in lieu of individual park entrance fees for a private one-day event held at state parks or recreation areas. Available in increments of \$50 for every 50 people age 12 and over attending. Competitive events not eligible. Estimated attendance and payment in full required at least 15 days prior to event. No refunds. Does not extend overnight.

## Fishing Tournament Details

Fish species counted for tournament scoring

- Walleye  Catfish  
 Smallmouth/Largemouth Bass  Other(s) (specify) \_\_\_\_\_

Tournament format

- Weighed in and then harvested (if selected, complete Harvested Fish section below)  
 Weighed in and then released (catch and release format)

**Note: The following are not permitted June 1-Sept. 15:**

- Catch and release events for salmon
- Catch and release events for walleye where fish are released after weigh-ins

- Measured at boat and released (Catch, record, release format)  
 Other (specify) \_\_\_\_\_

Harvested fish (complete only if Tournament Format is weighed in and then harvested)

- Tournament anglers will maintain possession and be responsible for their own catch (must adhere to daily and possession limits)  
 Fish will be cleaned and donated to the following South Dakota charitable organization(s) registered in good standing with the SD Secretary of State's Office listed below.

*Attach additional sheets if necessary. Any changes to this information before the event must be submitted to the department representative as soon as possible.*

1. **Organization name** \_\_\_\_\_ Corporate ID number \_\_\_\_\_  
Contact person \_\_\_\_\_ Contact phone \_\_\_\_\_  
Intended use of donated fish *May not be sold or bartered* \_\_\_\_\_  
Storage location and address *Must be public storage – not at a private residence* \_\_\_\_\_

2. **Organization name** \_\_\_\_\_ Corporate ID number \_\_\_\_\_  
Contact person \_\_\_\_\_ Contact phone \_\_\_\_\_  
Intended use of donated fish *May not be sold or bartered* \_\_\_\_\_  
Storage location and address *Must be public storage – not at a private residence* \_\_\_\_\_

3. **Organization name** \_\_\_\_\_ Corporate ID number \_\_\_\_\_  
Contact person \_\_\_\_\_ Contact phone \_\_\_\_\_  
Intended use of donated fish *May not be sold or bartered* \_\_\_\_\_  
Storage location and address *Must be public storage – not at a private residence* \_\_\_\_\_

## Additional Requirements

If a planned fishing tournament involves 200 or more participants or 100 or more boats, or if the event is determined to involve a high risk of injury to participant or others, liability insurance and waivers will be required. The above Event Organizer shall not engage in the organized event without securing the following insurance coverage, if required, and having said coverage approved by the Department of Game, Fish and Parks.

- **Commercial General Liability Insurance** or equivalent form with a limit of not less than \$1,000,000 each occurrence. If such insurance contains a general aggregate limit, it shall apply separately to this Permit or be not less than two times the occurrence limit. A certificate for the above insurance must be included with this application and is subject to the Department's approval. The insurer shall state in its Certificate that no cancellation of the insurance will be made without at least thirty (30) days prior written notice to the Department.
- **Liability Waivers:** All adult participants must sign a Waiver of Liability, Indemnification and Medical Release. Minor children must have a signed waiver from a parent or guardian before participating. The Event Organizer is responsible for securing forms from participants. A completed waiver for each participant must be submitted to the Department within five days of the completion of the event. An example of the liability waiver to be used must be included with this application and is subject to the Department's approval. Samples of acceptable liability waivers are available from the Department.

The Department's approval or acceptance of above certificate of insurance or waivers shall in no way release or relieve the Event Organizer from any responsibility, liability or obligation. All insurance policies and Certificates shall be issued only by companies licensed to do business in the State of South Dakota and acceptable to the State. It shall be the Event Organizer's responsibility to keep the coverage current and in force for the duration of the Permit.

**Conditions**

The following conditions are agreed to by the Event Organizer and persons participating in above described activity:

- 1. The Event Organizer agrees to hold harmless and indemnify the State of South Dakota, its officers, agents, and employees, from and against any and all actions, suits, damages, liability, or other proceedings which may arise as the result of the negligence, misconduct, error or omission of the Event Organizer or any officer, agent, member, or employee of the Event Organizer.
2. If the event or activity warrants, the Department may require the Event Organizer to provide proof of insurance and such insurance must be approved by the Department of Game, Fish and Parks. In addition, participants in activities presenting a high risk of injury may be required to sign or, in the case of minor children, present signed waivers of liability prior to participating in the event. If so required, SPECIAL EVENT INSURANCE AND WAIVER REQUIREMENTS will become part of this document, and Event Organizer will secure and maintain said coverage and/or waivers for the duration of the Permit.
3. Neither the Department of Game, Fish and Parks nor any of its employees shall be responsible for damages to property or injury to any person arising out of the permitted activity or incident thereto.
4. The Event Organizer is responsible for taking all necessary precautions for the health and safety of the participants and spectators.
5. The Event Organizer shall clear the grounds, remove equipment and restore the site to its original condition by the end of the day the event is completed.
6. The Event Organizer will make no charges for special services rendered other than charges which are reasonable. These charges may be for such event services as: insurance, reserved seating, food concessions, and attendee or entry fees for contestants or event programs. If deemed by the Department, a percentage of any fees collected for the event may be required to be paid to the department. All charges related to the event must be agreed upon in writing between the Event Organizer and the Department prior to the approval of this Permit.

It is fully understood by the Event Organizer that this application for permission to hold a special event on public water and/or land controlled by Game, Fish and Parks is requested with full knowledge that the above-mentioned conditions must be adhered to. Violation of the provisions of this permit is a misdemeanor and may result in revocation of this permit and/or denial of future permits.

The following signature signifies agreement to the conditions in this document.

Event Organizer signature \_\_\_\_\_ Date \_\_\_\_\_

Mail your completed application, along with any additional requirements, to:

Special Events Permit Coordinator FAX: 605-773-6245
South Dakota Game, Fish and Parks Attn: Special Events Permit Coordinator
523 E Capitol Avenue
Pierre SD 57501

APPROVAL - Office use only

Additional Requirements and Provisions

The Event Organizer must adhere to the additional requirements, indicated below.

Required/Date completed

- Commercial General Liability Insurance - submitted with application
Liability Waivers - example submitted with application; completed forms required 5 days after the event
User Responsibilities Checklist - for Event Organizer's information and use
One-day event park entrance license form and payment - required 15 days prior to event
The following provisions apply:

This application is approved on the condition that the additional requirements and provisions indicated above are met by the Event Organizer.

Wildlife Representative Primary contact Signature not required
Name, Title Phone
Signature Date

Parks and Recreation Representative Primary contact Signature not required
Name, Title Phone
Signature Date

Division Director Signature Date

Date Issued Permit # One-day event PEL