



REQUEST FOR STATEMENTS OF INTEREST

Date: June 28, 2018

To: Interested Firms

Subject: Construction Administration/Inspection and Material Testing Services for the following projects located at Shadehill Recreation Area in Perkins County, SD:

- Full Depth Reclamation & Asphalt Composite Paving
- Asphalt Concrete Repairs (Shadehill RA & Llewellyn John's RA)
- Entrance Road Radius Widening
- Fish Cleaning Station and Trailer Dump Station
- Campground Expansion
- East Boat Ramp Parking Expansion

GFP Project Nos. Shad19Pd, Shad19Pc, Shad19Oa, Shad19Mc;
OSE#G2118--13X/DEL; G2118--20X/DEL; G2118--19X/DEL; G2118--15X/DEL;

The Department of Game, Fish and Parks (GFP) is soliciting Statements of Interest for Construction Administration/Inspection and Material Testing services to be performed on the owner's behalf to ensure construction plan compliance on the above referenced projects.

The Construction Administration/Inspection and Material Testing services scope of work shall include, but is not limited to:

- Administer on-site pre-construction meetings tentatively scheduled for middle/end of July.
- Provide on-site construction administration/inspection on the owner's behalf to provide assurance the Contractor completes the project according to plans and specifications.
 - Construction administration/inspection to be performed by a Professional Engineer, Engineer-In-Training, or an experienced and certified Technician capable of managing a project of this type and magnitude.
 - At a minimum, construction administration/observation activities shall consist of:
 - Regular coordination with Contractor regarding work schedule, activities, etc.
 - Regular communication with Owner regarding project status.
 - Addressing questions and issues that arise in the field; coordinating with GFP personnel on larger issues.
 - Verifying, identifying, marking and observing digout repairs, asphalt patches, asphalt overlays and other repairs.
 - Construction staking as identified per project.
- Concrete testing as identified per project.
- Aggregate testing for base course.
- Density testing of base course as required per project specifications.
- Asphalt sampling (retain for testing should issues arise).
- Obtain, verify and submit material certifications from Contractor (concrete mix design, base course, gravel surfacing, AC mix design, asphalt, etc.).
- Track and monitor project quantities.



- Create and process Contractor change orders.
- Verification of Contractor submitted pay applications.
- Conduct Final Inspection, create punch list, oversee and verify completion of punch list.
- Consultant shall monitor their billed hours relative to project progress and notify GFP should the two begin to deviate.
- Consultant shall keep a daily journal and submit bi-monthly updates to GFP. At the end of the project and before final payment to the consultant, a copy of the construction diary shall be submitted to GFP. The daily diary shall include at a minimum:
 - Name of Consultant representative(s) on-site and time on-site.
 - Date, weather and temperatures.
 - Summary of construction activities for the day and equipment used.

The FDR & Asphalt Concrete Paving & Asphalt Concrete Repairs projects have been awarded and the Contractor is Bituminous Paving Inc. Construction on the FDR Connector Road is tentatively scheduled to start in the middle of August with an October 15th completion date. The Asphalt Concrete Repairs at Shadehill RA & Llewellyn John's RA are tentatively scheduled to start in September with an October 15th completion date. The Entrance Road Radius Widening project has been awarded and the Contractor is Steve Lehrkamp Enterprises. Construction is tentatively scheduled to start at the beginning of August with an October 15th completion date. The Fish Cleaning Station and Trailer Dump station project has been awarded and the Contractor is Kenzy Construction. Construction is tentatively scheduled to start in late July with an October 15th completion date.

At this time, GFP anticipates July/August bid openings for the Shadehill Recreation Area Campground Expansion & East Boat Ramp Parking Expansion projects. The project completion date for the East Boat Ramp Parking Expansion project will be October 15th. The project completion date for the Campground Expansion Asphalt Paving project will be October 15th, with a final completion date of May 15th, 2019. The chosen firm will also have the opportunity to provide Construction Administration/Inspection & Material Testing Services for these two projects within the contract.

Chosen consultant will be asked to provide detailed invoices showing cost breakdowns billed to specific project codes in half hour increments.

Firms wishing to be considered for providing Construction Administration/Inspection & Material Testing Services for this project should send a Statement of Interest that outlines their qualifications and experience relative to this project. Statements of Interest must include at a minimum:

- Specialized expertise, capabilities, and experience as demonstrated by the teams' capabilities, and the proposed approach and methodology to meet the project requirements. (20%)
- Resources available to perform the work, including any specialized services, within the specified time limits for the project. Include resumes of all personnel, including all sub-consultants who will be assigned to this project. (25%)
- Record of past performance, including price and cost data from previous projects, quality of work, ability to meet schedules, cost control, and contract administration. (15%)
- Availability to project locale. (20%)
- Ability and proven history in handling special project constraints. (5%)



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- Proposed project management techniques. (5%)
- Familiarity with project locale. (10%)

A technical review committee will select a firm based on the response to the criteria listed above.

The Statement of Interest must be received by **1:00 PM CDT, July 11, 2018**. Provide two hardcopies along with an electronic copy (media or e-mail attachment) to the following:

Tyler Ulrich
Game, Fish and Parks
523 E Capitol
Pierre, SD 57501-3182
tyler.ulrich@state.sd.us

Those firms that desire additional information specific to the project may contact Tyler Ulrich at (605) 773-5244 or email tyler.ulrich@state.sd.us.

Thank you for your interest in this project.

Sincerely,

John Ullmann, PE
Engineering Supervisor
Game, Fish and Parks