

Applying for Fish Importation Permits Online

<https://license.gooutdoorsouthdakota.com/Licensing/CustomerLookup.aspx>

You can access the *Go Outdoors* site by using the link above or going to the GFP website and choosing the “Licenses” tab on the home screen and then clicking on the “PURCHASE LICENSE” tab. If you have not already done so, you will need to create a *MySD* login, which can be used with all State of South Dakota state agency webpages.

Once you are logged-in to *MySD*, you will be taken to *Go Outdoors South Dakota* and your licensing profile will be displayed.

Applying for Importation Permits

Complete the following steps to apply for a fish importation permit.

1. From your profile in *Go Outdoors South Dakota*, choose the “Specialty Licenses” tab near the top right of the screen.
2. Click the “+ Apply” button for the type of importation permit for which you are applying. Options include “Noncommercial” and “Commercial” Fish Importation Permit applications.
3. The license selected will be placed in your shopping cart.
4. In your shopping cart, click on the importation permit application you have placed there.
5. A new screen will open, and you will be asked to provide information about your business and the species and source of the fish you desire to import. You must also attach a copy of the fish health inspection report for the source facility of the fish. Please note, **you cannot complete and submit a fish importation permit application without attaching the fish health certificate for the business supplying the fish.**
6. Click the “Submit” button once you have entered all required information.
7. You will be taken directly to the checkout page for the importation permit application. For commercial fish importation permit applications, a \$40 fee is charged up front, regardless of if a permit is or is not approved. There is no application fee for non-commercial permits.
8. You will receive an email confirming your importation permit application has been submitted.
9. GFP will review the importation application and included fish health inspection certificate and decide if issuing an importation permit is warranted.

If your importation permit is approved, the permit will be listed under your customer profile in *Go Outdoors* and you will receive an email with a copy of the permit on the second page. The license can be printed so you can meet the display and possession requirements associated with the license.