

# Fort Sisseton Historical Festival- 2024

## ART & CRAFT SHOW REQUIREMENTS

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**WHERE:** Fort Sisseton State Park, 11907 434<sup>th</sup> Ave, Lake City, South Dakota 57247

**DATES:** June 1 & 2, 2024

**FEE:** \$30.00 per 12' x 12' outdoor booth space

**DEADLINE:** March 15, 2024

### APPLICATION REQUIREMENTS:

1. To participate in the Arts & Craft Show, the State of South Dakota requires you to provide proof of **automobile insurance**. The State of South Dakota requires that you have automobile insurance with liability coverage of no less than \$300,000 and property damage coverage of no less than \$50,000. Fort Management must have a **certificate of insurance** showing the required amounts of insurance. We suggest that you check with your insurance agent to verify that your current automobile insurance policy covers your business activities at the festival. Your agent will best be able to determine if this is the case.
2. Festival Management prefers original, **self-made work**. The following will NOT be acceptable: completely manufactured factory goods; plastic, styrofoam, aluminum, or electric items; decoupage or factory prints, modern toys, dolls and accessories; T-shirts or sweatshirts; molds or imports. Jewelry must be produced by the artist or craftsman and may not be comprised of commercially produced components.
3. Management reserves the right to remove any item deemed objectionable, unacceptable, or undesirable for any reason.
4. All **FIRST TIME** applicants must include **THREE** new/updated photos of items to be exhibited and sold. Each photo should have the applicant's name on it. The photos will be reviewed to judge product quality and to determine acceptance or rejection.
5. **It is preferred the booths be rustic in appearance however nylon canopies will be allowed.**
6. Vendors may set up on Friday before 5pm or on Saturday morning before 9:00 A.M. Please remember, there are no vehicles allowed on the grounds during show hours (9:00 A.M. Sat - 4:00 P.M. Sunday) and no vehicles allowed on the parade grounds inside the boardwalk at any time. **All vehicles must be off the Fort grounds by 5pm Friday night and by 9:00 A.M. Saturday so please plan accordingly. Camping is not allowed in or near your booth, but security is provided during the night.**
7. Vendors will have to enter the Fort grounds through the North entrance to access the booth sites. Booth sites are located on the North end of the park, just North of the berm (see map). If you have questions regarding set-up or take down, please contact Festival Management prior to Festival.

# APPLICATION FOR BOOTH SPACE - June 1 & 2, 2024

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Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

\_\_\_\_ (\$30) Standard Outside Booth space (12' X 12')  
Fees non-refundable after acceptance

Will you be demonstrating your work? \_\_\_\_Yes \_\_\_\_No

What is the price range of the items you will be selling? \_\_\_\_to\_\_\_\_

Please answer the following questions completely. Complete descriptions will increase your chance for acceptance. Please keep in mind the guidelines on the preceding page. Festival Management encourages you to contact us if you have any questions.

Type of items to be sold (please be specific):

Please describe your BOOTH design, including the material you plan to use:

The Fort Sisseton Historical Festival does not assume responsibility for loss, damage, or theft of art materials. **I understand I am responsible for collecting and reporting the applicable state sales tax.**

**EXHIBITOR/VENDOR** agrees to hold harmless and indemnify the State of South Dakota, its officers, agents and employees, from and against any and all actions, suits, damages, liability or other proceedings which may arise as the result of conducting Exhibitor/Vendor activities hereunder. This section does not require EXHIBITOR/VENDOR to be responsible for or defend against claims or damages arising solely from errors or omissions of the STATE, its officers, agents or employees.

Signature \_\_\_\_\_

Date \_\_\_\_\_

## Payment Information:

( ) Enclosed Check

( ) Enclosed Cash

( ) Credit/Debit Card:

Card Number:

Expiration Date:

Zip Code:

CVC #: