



SOUTH DAKOTA RECREATIONAL TRAILS PROGRAM APPLICATION

GRANT APPLICATION 2025

Instructions: A working copy of your application can be saved for editing until you are ready to print the final copy. Be sure to:

- Sign and date the final copy of the application.
- Include all attachments, at the proper size.
- Mail prior to the application deadline. Must be postmarked on or before April 5, 2025.
- See the RTP Grant Manual for format restrictions and tips

DEADLINE HAS PASSED

example application only

1. Project Information

Project Name: _____

2. Project Sponsor

a. Name of Political Unit

(example: City of Miller, City of Belle Fourche, Hughes County)

b. Type of Political Unit

c. Primary Contact

Name: _____ Title: _____

Address: _____

City: _____ State: _____ Zip: _____

County: _____

Work Phone: _____ Mobile Phone: _____ Home Phone: _____

Fax: _____ Email: _____

d. Grantee UEI

(Unique Entity Identification Number):

e. Census Population

3. Location of Proposed Project Site:

Park Name: _____

Street, City,
State Address: _____ +4 Zip Code: _____

Section: _____ Township: _____ Range: _____

Project Land is controlled by: (include documentation)

☐ Fee Simple est. acquisition date: _____

☐ Lease Term: _____ Remaining: _____

☐ Easement Term: _____ Remaining: _____

☐ Other – Describe: _____

4. Recreation Trail Project Type:

- a. Please indicate the type of user groups that will benefit from this trail. Examples include hikers, bicyclists, cross-country skiers, snowmobilers, ATV riders, horseback riders, etc.
- b. **Eligibility Category:** Check the box that most closely describes the type of project proposed. Please refer to the application packet for detailed definitions of these eligibility categories. (choose one)
- ☒ Maintenance and restoration of existing trails
 - ☐ Development and rehabilitation of trailside and trailhead facilities and trail linkages
 - ☐ Purchase and lease of recreational trail construction and maintenance equipment (must meet Build America and Buy America standards as described in the RTP manual)
 - ☐ Construction of new recreational trails
 - ☐ Acquisition of easements and fee simple title to property
 - ☐ Trail accessibility assessment
 - ☐ Operation of educational programs to promote safety and environmental protection
- c. Description of Project (narrative):

5. Culture and History

Identify quantity and type of any Civilian Conservation Corps (CCC) or Works Progress Administration (WPA) Structures or Landscapes are located in the park.

Identify all facilities and buildings older than 50 years that are located on or adjacent to your project site.

If Cultural or historical resources exist on or adjacent to the project site, how will they be affected by your project?

If the project is located within a park area, please identify the current use of proposed project site, when the site was acquired by the project sponsor.

Age of each building, facility, or structure to be removed or renovated:

Identify whether any archeological surveys have been completed on or adjacent to your project site, the date on which they were completed, and the purpose for which the survey was completed:

6. Project Budget & Funding

a. Budget:

Detailed Cost Estimate/Itemized Description of the Project.	Value in \$/Item
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
Estimated Total Project Cost	\$
Federal Funding Requested (not to exceed 80% of total cost)	\$
Percentage of Project Funded by RTP	%

b. Status of Funding:

Amount of grantee's share budgeted, secured and currently available to complete the project. \$

Amount of grantee's share remaining to be raised or secured to complete the project. \$

c. Other Sources of Grant Funding:

Name of Grant: _____
 Agency: _____
 Type of Grant: _____ Amount of Grant: _____
 Status: ☐ Approved ☐ Pending

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 Agency: _____
 Type of Grant: _____ Amount of Grant: _____
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7. Social, Economic, & Environment Assessment Checklist *(this must be completed for all projects)*

Will the project...	None	Major	Minor	Degree of Impact
Access Control:				
...change access to properties (close, change location, make one-way)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Air Quality				
...degrade air quality?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Bicycle and Pedestrian				
...impact bicycle and/or pedestrian movement?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Construction impacts				
...cause construction impact (erosion, noise, air, vibration, etc.)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Controversy				
...have controversy or will likely cause controversy?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Endangered Species				
...impact any endangered, threatened, or species of special concern due to the project location or design?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Energy Impacts				
...have major energy implications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Excess Materials				
...involve disposal of excess material outside planned construction limits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Farmlands				
...require any rights-of-way?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Floodplain				
...cross or lie adjacent to any floodplain area?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Groundwater, Geology, Earth Borne				
...impact groundwater, geology or cause earth borne vibrations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Handicapped				
...impact sidewalk or curb and gutter?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Historical, Archaeological, Cultural				
...impact any historical structures?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Land Use				
...be consistent with local and regional land use planning?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Minerals

...impact commercial minerals and/or peat resources? ☐ ☐ ☐

Noise

...impact noise-sensitive receptors? ☐ ☐ ☐

Parks and Recreation

...use significant public park, recreational, historical or wildlife related sites? Will the project impact any LWCF land? ☐ ☐ ☐

Right of Way

...require any easements? ☐ ☐ ☐

Relocation

...require any relocation of homes of businesses? ☐ ☐ ☐

Stream/River Modifications

...change the course, current or cross section of any stream or river? ☐ ☐ ☐

Social

...impact public safety? ☐ ☐ ☐

...impact sensitive groups (children, handicapped, minorities, poor, etc.)? ☐ ☐ ☐

...impact accessibility to schools, churches, recreational facilities? ☐ ☐ ☐

Transportation

...require road re-routing, closing or redevelopment? ☐ ☐ ☐

...be accessible by mass transportation? ☐ ☐ ☐

Visual Quality

...impact visual quality (view to or from facility) ☐ ☐ ☐

Wetlands

...have wetlands present within construction limits? ☐ ☐ ☐

...destroy, impact or improve/create wetland habitats? ☐ ☐ ☐

Wild and Scenic Rivers

...impact a state or federal wild and scenic river, federal candidate wild and scenic river? ☐ ☐ ☐

How to Apply

Please read and sign below:

Include **SIX (6)** copy of each of the following documents:

- ☐ A letter of intent
- ☐ A completed and signed RTP Application
- ☐ Color Maps (8.5x11-inch or 11x17inch paper)
 - vicinity map
 - site location map
 - park boundary map of entire park
 - contractor staging area
- ☐ Detailed budget
- ☐ Proof of property control (*submit copies of title, lease, easement, use agreement, maintenance agreement, etc.*)
- ☐ Letters of support
- ☐ Other information that will strengthen the application
 - Maintenance agreements
 - Resolutions of support
 - Letters of support

All answers and statements are true and complete to the best of my knowledge:

Signature: _____ Date: _____

Mail completed application to:

Kerri Richards, Grants Coordinator
SD Dept. of Game, Fish, and Parks
523 E. Capitol Ave.
Pierre, SD 57501-3181

Application must be postmarked on or before April 4, 2025