SOUTH DAKOTA GAME FISH AND PARKS

SOUTH DAKOTA RECREATIONAL TRAILS PROGRAM APPLICATION

***GRANT APPLICATION 2025***

Instructions: A working copy of your application can be saved for editing until you are   
ready to print the final copy. Be sure to:

* Sign and date the final copy of the application.
* Include all attachments, at the proper size.
* Mail prior to the application deadline. Must be postmarked on or before April 5, 2025.
* See the RTP Grant Manual for format restrictions and tips

|  |  |
| --- | --- |
| 1. **Project Information** | |
| Project Name: |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. **Project Sponsor** | | | | | | | | | | | | | | | | |
| 1. **Name of Political Unit** | | | |  | | | | | | | | | | | | |
| *(example: City of Miller, City of Belle Fourche, Hughes County)* | | | | | | | | | | | | | | | | |
| 1. **Type of Political Unit** | | | |  | | | | | | | | | | | | |
| 1. **Primary Contact** | | | |  | | | | | | | | | | | | |
| Name: |  | | | | | | | | Title: | | |  | | | | |
| Address: |  | | | | | | | | | | | | | | | |
| City: |  | | | | | State: | |  | | | | | | Zip: |  | |
| County: |  | | | | |  | | | | | | | | | | |
| Work Phone: |  | | | | Mobile Phone: | | | | |  | | | Home Phone: | | |  |
| Fax: |  | | | | | | Email: | | | |  | | | | | |
| 1. **Grantee UEI** | |  | | | | | | | | | | | | | | |
| *(Unique Entity Identification Number):* | | | | | | | | | | | | | | | | |
| 1. **Census Population** | | |  | | | | | | | | | | | | | |

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| 1. **Location of Proposed Project Site:** | | | | | | | | | | | | | | |
| Park Name: | |  | | | | | | | | | | | | |
| Street, City, State Address: | |  | | | | | | | | +4 Zip Code: | | | |  |
| Section: | |  | | | | Township: | |  | | | | Range: |  | |
| Project Land is controlled by: *(include documentation)* | | | | | | | | | | | | | | |
|  | Fee Simple | | | est. acquisition date: | | |  | | | | | | | |
|  | Lease | | Term: | | |  | | | Remaining: | |  | | | |
|  | Easement | | | Term: | |  | | | Remaining: | |  | | | |
|  | Other – Describe: | | | |  | | | | | | | | | |

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| 1. **Recreation Trail Project Type:** | |
| 1. Please indicate the type of user groups that will benefit from this trail. Examples include hikers, bicyclists, cross-country skiers, snowmobilers, ATV riders, horseback riders, etc. | |
|  | |
| 1. **Eligibility Category:** Check the box that most closely describes the type of project proposed. Please refer to the application packet for detailed definitions of these eligibility categories. (choose one) | |
|  | Maintenance and restoration of existing trails |
|  | Development and rehabilitation of trailside and trailhead facilities and trail linkages |
|  | Purchase and lease of recreational tail construction and maintenance equipment (must meet Build America and Buy America standards as described in the RTP manual) |
|  | Construction of new recreational trails |
|  | Acquisition of easements and fee simple title to property |
|  | Trail accessibility assessment |
|  | Operation of educational programs to promote safety and environmental protection |
| 1. Description of Project (narrative): | |
|  | |

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| 1. **Culture and History** |
| Identify quantity and type of any Civilian Conservation Corps (CCC) or Works Progress Administration (WPA) Structures or Landscapes are located in the park. |
|  |
| Identify all facilities and buildings older than 50 years that are located on or adjacent to your project site. |
|  |
| If Cultural or historical resources exist on or adjacent to the project site, how will they be affected by your project? |
|  |
| If the project is located within a park area, please identify the current use of proposed project site, when the site was acquired by the project sponsor. |
|  |
| Age of each building, facility, or structure to be removed or renovated: |
|  |
| Identify whether any archeological surveys have been completed on or adjacent to your project site, the date on which they were completed, and the purpose for which the survey was completed: |
|  |

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| --- | --- | --- | --- |
| 1. **Project Budget & Funding** | | | |
| 1. **Budget:** | | | |
| **Detailed Cost Estimate/Itemized Description of the Project.** | **Value in $/Item** |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
| Estimated Total Project Cost | **$** |
| Federal Funding Requested (not to exceed 80% of total cost) | **$** |
| Percentage of Project Funded by RTP | % |

|  |  |
| --- | --- |
| 1. **Status of Funding:** | |
| Amount of grantee’s share budgeted, secured and currently available to complete the project. | $ |
| Amount of grantee’s share remaining to be raised or secured to complete the project. | $ |

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| --- | --- | --- | --- |
| 1. **Other Sources of Grant Funding:** | | | |
| Name of Grant: |  | | |
| Agency: |  | | |
| Type of Grant: |  | Amount of Grant: |  |
| Status: | Approved Pending | | |
|  |  | | |
| Name of Grant: |  | | |
| Agency: |  | | |
| Type of Grant: |  | Amount of Grant: |  |
| Status: | Approved Pending | | |
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| 1. **Social, Economic, & Environment Assessment Checklist** *(this must be completed for all projects)* | | | | |
| Will the project… | None | Major | Minor | Degree of Impact |
| **Access Control:** | | | | |
| …change access to properties (close, change location, make one-way)? |  |  |  |  |
| **Air Quality** | | | | |
| …degrade air quality? |  |  |  |  |
| **Bicycle and Pedestrian** | | | | |
| …impact bicycle and/or pedestrian movement? |  |  |  |  |
| **Construction impacts** | | | | |
| …cause construction impact (erosion, noise, air, vibration, etc.)? |  |  |  |  |
| **Controversy** | | | | |
| …have controversy or will likely cause controversy? |  |  |  |  |
| **Endangered Species** | | | | |
| …impact any endangered, threatened, or species of special concern due to the project location or design? |  |  |  |  |
| **Energy Impacts** | | | | |
| …have major energy implications |  |  |  |  |
| **Excess Materials** | | | | |
| …involve disposal of excess material outside planned construction limits |  |  |  |  |
| **Farmlands** | | | | |
| …require any rights-of-way? |  |  |  |  |
| **Floodplain** | | | | |
| …cross or lie adjacent to any floodplain area? |  |  |  |  |
| **Groundwater, Geology, Earth Borne** | | | | |
| …impact groundwater, geology or cause earth borne vibrations? |  |  |  |  |
| **Handicapped** | | | | |
| …impact sidewalk or curb and gutter? |  |  |  |  |
| **Historical, Archaeological, Cultural** | | | | |
| …impact any historical structures? |  |  |  |  |
| **Land Use** | | | | |
| …be consistent with local and regional land use planning? |  |  |  |  |
| **Minerals** | | | | |
| …impact commercial minerals and/or peat resources? |  |  |  |  |
| **Noise** | | | | |
| …impact noise-sensitive receptors? |  |  |  |  |
| **Parks and Recreation** | | | | |
| …use significant public park, recreational, historical or wildlife related sites? Will the project impact any LWCF land? |  |  |  |  |
| **Right of Way** | | | | |
| …require any easements? |  |  |  |  |
| **Relocation** | | | | |
| …require any relocation of homes of businesses? |  |  |  |  |
| **Stream/River Modifications** | | | | |
| …change the course, current or cross section of any stream or river? |  |  |  |  |
| **Social** | | | | |
| …impact public safety? |  |  |  |  |
| …impact sensitive groups (children, handicapped, minorities, poor, etc.)? |  |  |  |  |
| …impact accessibility to schools, churches, recreational facilities? |  |  |  |  |
| **Transportation** | | | | |
| …require road re-routing, closing or redevelopment? |  |  |  |  |
| …be accessible by mass transportation? |  |  |  |  |
| **Visual Quality** | | | | |
| …impact visual quality (view to or from facility) |  |  |  |  |
| **Wetlands** | | | | |
| …have wetlands present within construction limits? |  |  |  |  |
| …destroy, impact or improve/create wetland habitats? |  |  |  |  |
| **Wild and Scenic Rivers** | | | | |
| …impact a state or federal wild and scenic river, federal candidate wild and scenic river? |  |  |  |  |

**How to Apply**

**Please read and sign below:**

Include **SIX (6)** copy of each of the following documents:

|  |  |
| --- | --- |
|  | A letter of intent |
|  | A completed and signed RTP Application |
|  | Color Maps (8.5x11-inch or 11x17inch paper) |
|  | * vicinity map * site location map * park boundary map of entire park * contractor staging area |
|  | Detailed budget |
|  | Proof of property control *(submit copies of title, lease, easement, use agreement, maintenance agreement, etc.)* |
|  | Letters of support |
|  | Other information that will strengthen the application |
|  | * Maintenance agreements * Resolutions of support * Letters of support |

*All answers and statements are true and complete to the best of my knowledge:*

*Signature: Date:*

**Mail completed application to:**

Kerri Richards, Grants Coordinator

SD Dept. of Game, Fish, and Parks

523 E. Capitol Ave.

Pierre, SD 57501-3181

**Application must be postmarked on or before April 4, 2025**