



SOUTH DAKOTA LAND AND WATER CONSERVATION FUND

GRANT APPLICATION 2025

Instructions: A working copy of your application can be saved for editing until you are ready to print the final copy. Be sure to:

- Sign and date the final copy of the application.
- Include all attachments, at the proper size.
- Mail prior to the application deadline. Must be postmarked on or before April 25, 2025.
- See the [Land and Water Conservation Fund Grant Manual](#) for format restrictions and tips.

DEADLINE HAS PASSED

example application only

1. Project Information

Project Name:

Description of Project:

2. Project Sponsor

a. Name of Political Unit

(example: City of Miller, City of Belle Fourche, Hughes County)

b. Type of Political Unit

c. Primary Contact

Name:

Title:

Address:

City:

State:

Zip:

County:

Work Phone:

Mobile Phone:

Home Phone:

Fax:

Email:

d. Grantee UEI

(Unique Entity Identification Number):

e. Census Population

3. Location of Proposed Project Site:

Park Name:

Street Address:

+4 Zip Code:

Section:

Township:

Range:

GPS Coordinates: ° ' ''W,

° ' ''N

4. Property Ownership / Control

If Owned by Grantee

Est. Acquisition Date:

Date and Year Park was
Established/Created:

Size of Park: total acres

If Leased by Grantee:

Landowner:

Term of Lease:

Size of Park: total acres

Years Left on Lease:

5. Culture and History

Identify quantity and type of any Civilian Conservation Corps (CCC) or Works Progress Administration (WPA) Structures or Landscapes are located in the park.

If Cultural or historical resources exist on or adjacent to the project site, how will they be affected by your project?

Identify any known archeological surveys that have been completed on the site:

Age of each building, facility, or structure to be removed or renovated:

6. Utilities

Are all utility lines on the proposed project site buried?

☐ Yes

☐ No – Explain

If no, will they be buried as part of this project?

☐ Yes – Explain

☐ No

List and describe each easement and location in this park. Include holder of easement and purpose for each easement. Include easements on park maps.

7. Project Justification – Address each of the following points in your narrative:

a. Who will be served by this project

b. Analysis of need for the completion of this project

c. Goals and objectives to be met

d. Describe the proposed action and alternatives

e. Describe the planning process that led to the development of this proposal. Your narratives should address:

i. How was the interested and affected public notified and provided opportunity to be involved in planning for and developing you LWCF proposal? Who was involved and how were they able to review the completed proposal, including any state, local, federal agency professional, subject matter experts, members of the public and Indian Tribes. Describe any public meetings held and/or formal public comment periods, including dates and length of time provided for the public to participate in the planning process and/or to provide comments on the completed proposal.

ii. What information was made available to the public for review and comment? Did the sponsor provide written responses addressing the comments? If so, include responses.

- f. Public comment periods and agency response – include how long the comment period was, when in the process was it completed, and who was invited to comment
[REDACTED]
- g. When will the project be completed and open for public outdoor recreation use? Assume that successful applicants will have access to grant funds by Spring 2026.
[REDACTED]
- h. What strategies in the 2023 SCORP support your project? Explain how each strategy applies to your project
[REDACTED]
- i. Will the proposed project compete in any way with similar facilities in the private sector?
☐ Yes – Explain [REDACTED]
☐ No – Explain [REDACTED]
- j. List each facility accessible to disabled persons at the project site:
[REDACTED]
- k. Explain any existing non-recreation and non-public uses that will continue on the sites(s) and/or proposed for the future within the park boundary:
[REDACTED]
- l. Additional information to share supporting your park project, if needed
[REDACTED]

8. Social, Economic, & Environment Assessment Checklist *(this must be completed for all projects)*

Will the project...	None	Major	Minor	Degree of Impact
Access Control:				
...change access to properties (close, change location, make one-way)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Air Quality				
...degrade air quality?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bicycle and Pedestrian				
...impact bicycle and/or pedestrian movement?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Construction impacts				
...cause construction impact (erosion, noise, air, vibration, etc.)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Controversy				
...have controversy or will likely cause controversy?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Endangered Species				
...impact any endangered, threatened, or species of special concern due to the project location or design?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Energy Impacts				
...have major energy implications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Excess Materials				
...involve disposal of excess material outside planned construction limits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Farmlands				
...require any rights-of-way?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Floodplain				
...cross or lie adjacent to any floodplain area?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Groundwater, Geology, Earth Borne				
...impact groundwater, geology or cause earth borne vibrations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Handicapped				
...impact sidewalk or curb and gutter?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Historical, Archaeological, Cultural				
...impact any historical structures?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Land Use				
...be consistent with local and regional land use planning?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Minerals				
...impact commercial minerals and/or peat resources?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Noise

...impact noise-sensitive receptors?

☐ ☐ ☐ ☐

Parks and Recreation

...use significant public park, recreational, historical or wildlife related sites? Will the project impact any LWCF land?

☐ ☐ ☐ ☐

Right of Way

...require any easements?

☐ ☐ ☐ ☐

Relocation

...require any relocation of homes of businesses?

☐ ☐ ☐ ☐

Stream/River Modifications

...change the course, current or cross section of any stream or river?

☐ ☐ ☐ ☐

Social

...impact public safety?

☐ ☐ ☐ ☐

...impact sensitive groups (children, handicapped, minorities, poor, etc.)?

☐ ☐ ☐ ☐

...impact accessibility to schools, churches, recreational facilities?

☐ ☐ ☐ ☐

Transportation

...require road re-routing, closing or redevelopment?

☐ ☐ ☐ ☐

...be accessible by mass transportation?

☐ ☐ ☐ ☐

Visual Quality

...impact visual quality (view to or from facility)

☐ ☐ ☐ ☐

Wetlands

...have wetlands present within construction limits?

☐ ☐ ☐ ☐

...destroy, impact or improve/create wetland habitats?

☐ ☐ ☐ ☐

Wild and Scenic Rivers

...impact a state or federal wild and scenic river, federal candidate wild and scenic river?

☐ ☐ ☐ ☐

9. Project Budget

Detailed Cost Estimate/Itemized Description of the Project.	Value in \$/Item
<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	\$ <input type="text"/>
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<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	\$ <input type="text"/>
Estimated Total Project Cost	\$ <input type="text"/>
General Funding Requested (not to exceed 50% of total cost)	\$ <input type="text"/>

10. Status of Funding

Amount of grantee's share budgeted, secured and currently available to complete the project. \$

Amount of grantee's share remaining to be raised or secured to complete the project. \$

How to Apply

Please read and sign below:

Include one copy of each of the following documents:

- ☐ A letter of intent
- ☐ A completed and signed LWCF Application
- ☐ Color Maps (8.5x11-inch or 11x17inch paper)
 - vicinity map
 - site location map
 - park boundary map of entire park
 - contractor staging area
- ☐ Detailed budget
- ☐ Resolution of support
- ☐ Proof of property control (deed, lease)
- ☐ Detailed plans
- ☐ Written estimates, on vendor letterhead
- ☐ Build America, Buy America certification letters (if needed)
- ☐ Project Narrative
- ☐ Other information that will strengthen the application
 - Maintenance agreements
 - Resolutions of support
 - Letters of support

All answers and statements are true and complete to the best of my knowledge:

Signature: _____ *Date:* _____

Mail completed application to:

Kerri Richards, Grants Coordinator
SD Dept. of Game, Fish, and Parks
523 E. Capitol Ave.
Pierre, SD 57501-3181

Application must be postmarked on or before April 25, 2025

Resolution of Governing Body _____

WHEREAS, the United States of America and the State of South Dakota have authorized the making of grants from the Land and Water Conservation Fund (LWCF) to public bodies to aid in financing the acquisition and/or construction of specific public outdoor recreation projects;

NOW, THEREFORE BE IT RESOLVED:

1. That (name of individual) is hereby authorized to execute and file an application on behalf of the (select) of _____ with the National Park Service, U.S. Department of the Interior, through the State of South Dakota, Department of Game, Fish and Parks, Division of Parks and Recreation, for an LWCF grant to aid in financing (name of project) for the (select) of _____ South Dakota and its Environs.
2. That (name of appropriate official), (title of appropriate official), is hereby authorized and directed to furnish such information as the above mentioned federal and/or state agencies may reasonably request in connection with the application which is hereby authorized to be filed.
3. That the (select) of _____ shall provide a minimum of 50% of the total cost of the project; and will assume all responsibility in the operation and maintenance of the project upon completion of construction, for the reasonable life expectancy of the facility.

Certification of Recording Officer _____

The undersigned duly qualified and acting (title of appropriate recording official) of the (select) of _____ does hereby certify: That the attached Resolutions is a true and correct copy of the Resolution, authorizing the filing of application with the National Park Service as regularly adopted at a legally convened meeting of the (select) of _____ duly held on the _____ day of _____, 2025, and further that such Resolution has been fully recorded in the journal of proceedings and records in my office.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 2025.

Recording Officer Signature: _____

Title: _____

Seal (notary or city)

