

**APPLICATION FOR 2024-25
PRIVATE SHOOTING PRESERVE OPERATOR PERMIT**

APPLICATION INSTRUCTIONS

- Preserve applications will be accepted from JANUARY 1 to the MARCH 1 in the Ft Pierre office. Applications will not be accepted after the deadline. Private Shooting Permits are not transferable to another party. Questions can be directed to Janelle.blaha@state.sd.us or 605-223-7665
- Applicants must be either South Dakota residents, South Dakota based associations, co-partnerships or SD domestic corporations/LLC. Associations, co-partnerships or SD domestic corporations/LLC must be legal entities that are registered with the South Dakota Secretary of State's office.
- **The applicant must have control of the land and or hunting rights for the enrolled acres for the duration of the permit. Applicants that do not legally own the designated PSP acres must provide written authorization, including the landowners signature and date, which allows for the enrollment of designated PSP acres into a private shooting preserve permit.**
- **All parts of the application must be filled out. This includes applicant information and legal description of the preserve acres. Applications will be accepted only for the current year. We cannot accept applications from the previous years.**
- New applicants need to submit a plan of operation listing facilities available on the preserve, services offered for the hunters, bag limits planned, bird species and numbers to be released, age of birds at time of planned release, date(s) of planned bird release, and any other information you may wish to include.
- A person may apply for a shooting preserve permit for a single season or for three consecutive seasons upon submitting all required information and paying in full all application permit fees.
- Fees must accompany each application (The fee for a 1-year preserve permit is \$100, plus 40 cents for each preserve acre. The fee for a 3-year preserve permit is \$300, plus \$1.20 for each preserve acre). A preserve must be a contiguous single tract of land, touching at corners or sides, with a minimum 160 acres and a maximum 2,560 acres. An applicant can operate two shooting preserves of 1,280 acres or less or one shooting preserve that is more than 1,280 acres.

PART A: APPLICANT INFORMATION

NAME OF APPLICANT FOR PERMIT (Individual or Corp.) _____

PSP manager or Corp. (contact person) _____

PRESERVE NAME _____
(please use the name that will be on your PSP records)

PHYSICAL ADDRESS OF APPLICANT _____
(Street) (City) (State) (Zip)

MAILING ADDRESS OF APPLICANT _____
(PSP kill tags cannot be delivered to a P.O. Box) (Street) (City) (State) (Zip)

PHONE NUMBER OF APPLICANT: _____

CELL PHONE NUMBER: _____

EMAIL: _____

Please check one of the following:

The applicant is applying as a:

___ Individual - is the applicant a South Dakota resident.

YES ___ NO ___

___ South Dakota based Association

___ South Dakota based domestic corporation/LLC or authorized business entity

___ SD based Co-partnership - provide partnership authority agreement)

Please check one of the following:

___ NEW 1 – year Private Shooting Preserve Permit

___ NEW 3 – year Private Shooting Preserve Permit

___ RENEWAL of a 1-year Private Shooting Preserve Permit

___ RENEWAL of a 3-year Private Shooting Preserve Permit

YES ___ NO ___ Does the applicant have an interest in more than two private shooting preserves in South Dakota?

YES ___ NO ___ Does the applicant have a SD state tax ID number through the SD Department of Revenue?

PART B: PSP BOUNDARIES, ACERS, AND SPECIES INFORMATION

SPECIES OF GAME BIRDS TO BE HUNTED: (Please check all the species you plan to release on your preserve.)

Pheasant _____ Partridge _____ Quail _____ Turkey _____

Please Note: For applicants requesting turkey as a permit species, GFP has determined that issuing a permit that allows the release and harvest of turkeys, for any preserve located in proximity to an established population of wild turkey, is not in the public's interest and such new permit species may not be allowed

Written authorization or a copy of a lease must be provided for all PSP acres that are not owned by the PSP applicant listed in Part A. This includes both new and renewing applications. The written authorization or copy of a lease must include: the landowners name, address, phone number, the lease period, name and signatures of all parties, the date the lease or authorization was prepared and the purpose of the lease/authorization (hunting rights)

Please answer all of the following questions:

Are all the acres within the preserve boundaries owned by the applicant? YES _____ NO _____

Are any of the acres within the preserve boundaries leased? YES _____ NO _____

Are you adding acres or changing any of the boundaries to your preserve? YES _____ NO _____

Are the preserve boundaries within 1 mile of a GFP, WPA or other publicly owned shooting area? YES _____ NO _____

A full legal description MUST BE PROVIDED for both new and renewing applications. Applicants may submit the legal description on a separate/additional document. Check legal descriptions for accuracy.

| <u>LEGAL DESCRIPTION</u> | <u>NUMBER OF ACRES</u> | <u>NAME OF OWNER</u> |
|--------------------------|------------------------|----------------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

COUNTY: _____ TOTAL ACRES _____

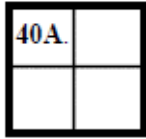
Refunds of permit fees: A full refund will be issued if a written request for the cancellation of the permit is received by GFP prior to June 1. Written requests for the cancellation of the permit, received from June 1 to Aug 31, will receive a 100% refund of the acreage fee only. No fees will be refunded after Aug 31. No refund of previously remitted preserve acreage fees is allowed for adjustments which reduce the acreage in a three-season preserve permit.

Complete if Application is filled out by an Agent or Attorney for the Applicant:
NAME: _____ AS: AGENT _____ or ATTORNEY _____
ADDRESS OF AGENT OR ATTORNEY _____
PHONE NUMBER OF AGENT OR ATTORNEY _____

By execution of this Application, the Signatory attests to the truth and accuracy of all information contained herein, has hunting rights on all lands subject to this application, and is furnished for the explicit purpose of obtaining a Private Shooting Preserve Permit.

SIGNED BY: _____ Applicant _____ Attorney _____ Agent _____

New PSPs and PSP renewals with acre or boundary changes, must outline the PSP on the plat map. The plat map below represents an area of 16 sections. Each of the larger squares (thick border) represents a section of land (640 acres); the smallest squares represent 40 acres. Please outline the boundaries of your private shooting preserve area and shade in that portion. Label the section(s), making sure that your sketch conforms to the legal description of the area you wish to enroll. Please include an FSA (SCS) or google aerial photo showing perimeters of the proposed private shooting preserve.



Each small box = 40 A.
These 4 boxes = 160 A.



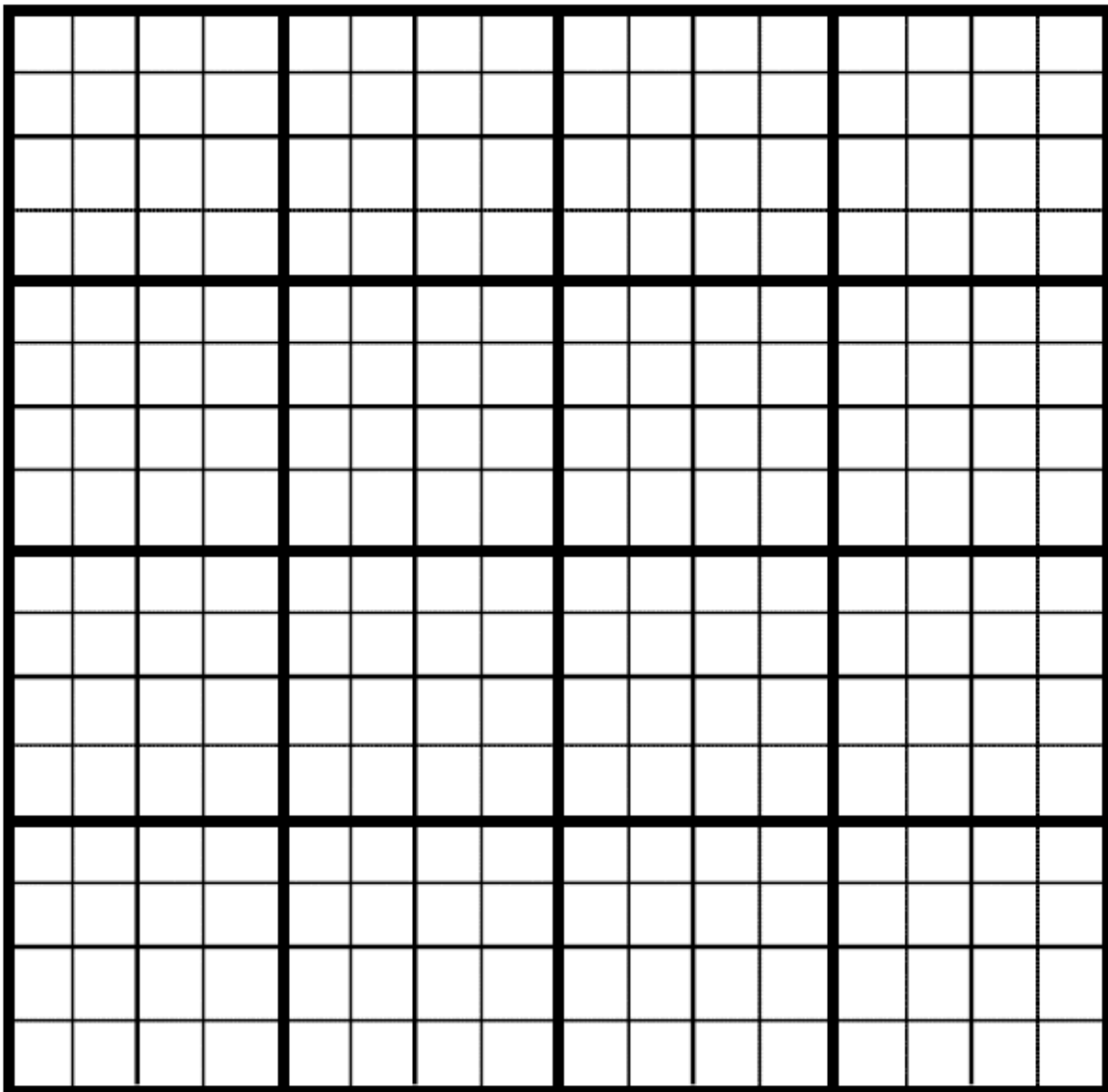
NORTH

**Township Directory
Section Location**

Circle Section(s) in Preserve

| | | | | | |
|----|----|----|----|----|----|
| 6 | 5 | 4 | 3 | 2 | 1 |
| 7 | 8 | 9 | 10 | 11 | 12 |
| 18 | 17 | 16 | 15 | 14 | 13 |
| 19 | 20 | 21 | 22 | 23 | 24 |
| 30 | 29 | 28 | 27 | 26 | 25 |
| 31 | 32 | 33 | 34 | 35 | 36 |

**W
E
S
T**



**E
A
S
T**

Scale in miles

SOUTH



MAIL APPLICATIONS TO:

*Department of Game, Fish & Parks
Attn: Shooting Preserves
20641 SD HWY 1806
FORT PIERRE, SD 57532*

Name of applicant: _____

1. Facilities available on site (lodging, dining, bird cleaning, etc.):

2. Services offered for the hunters:

3. Daily bag limits planned:

4. Number and species of birds to be released:

5. Age of birds at time of planned releases:

6. Date(s) of planned bird releases:

7. Management staff (i.e. Manager, etc.):

Please provide the name and contact information of the person that will be responsible for maintaining the PSP records.

Name-

Position-

Contact number-

Name-

Position-

Contact number-

Name-

Position-

Contact number-